



# UNION SPRINGS

CENTRAL SCHOOL DISTRICT

# CALENDAR

2022-2023



## DISTRICT CONTACT INFO:

239 CAYUGA STREET, UNION SPRINGS, NY 13160

<b>Superintendent's Office</b> .....	P: (315) 889-4100
	F: (315) 889-4108
<b>Business Office</b> .....	P: (315) 889-4106
	F: (315) 889-4156
<b>Buildings &amp; Grounds</b> .....	P: (315) 889-4122
<b>Food Services</b> .....	P: (315) 889-4120
<b>Transportation / Bus Garage</b> .....	P: (315) 889-5036
<i>(Hours: 6:00 a.m. - 5:00 p.m.)</i>	F: (315) 889-4151
<b>High School</b> .....	P: (315) 889-4110
<i>(Hours: 7:00 a.m. - 3:00 p.m.)</i>	F: (315) 889-4133
<b>HS Counseling Office</b> .....	P: (315) 889-4110
<b>Athletic Coordinator</b> .....	P: (315) 889-4136
<b>Middle School</b> .....	P: (315) 889-4112
<i>(Hours: 7:00 a.m. - 3:00 p.m.)</i>	F: (315) 889-4113
<b>MS Counseling Office</b> .....	P: (315) 889-4112
<b>MS/HS Attendance</b> .....	P: (315) 889-4137
<b>MS/HS Nurse</b> .....	P: (315) 889-4128
	F: (315) 889-4133
<b>A.J. Smith Elementary School</b> .....	P: (315) 889-4170
<i>(Hours: 8:00 a.m. - 4:00 p.m.)</i>	F: (315) 889-4165
<b>A.J. Smith Attendance / Nurse</b> .....	P: (315) 889-4172
<b>Special Education</b> .....	P: (315) 889-4117
<i>(Hours: 8:00 a.m. - 4:00 p.m.)</i>	F: (315) 889-4165

## DISTRICT ADMINISTRATION:

<b>Superintendent of Schools</b> .....	Dr. Jarett Powers
<b>Secretary to the Superintendent</b> ....	Mrs. Valerie Castiglia
<b>Asst. Superintendent</b> .....	Mr. Mike Wurster
<b>Director of Operations</b> .....	Mr. Kevin Casler
<b>Purchasing Clerk</b> .....	Ms. Teresa Carner
<b>Tax Collector</b> .....	Mrs. Deborah Pinckney
<b>High School Principal</b> .....	Mr. Jason Dentel
<b>High School Secretary</b> .....	Mrs. Wrenaye Matzen
<b>Middle School Principal</b> .....	Ms. Nora Haldeman
<b>Middle School Secretary</b> .....	Mrs. Carly Allen
<b>Attendance Clerk - MS/HS</b> .....	Mrs. Sue Sciortino
<b>Principal of Special Programs /</b> .....	Mrs. Sheila LaDouce
<b>A.J. Smith Elementary (Pre-K-5)</b>	
<b>A.J. Smith Elementary Secretary</b> .....	Mrs. Penny Ross
<b>CSE Chairperson</b> .....	Dr. Melinda Pritt-Smith
<b>Athletic Coordinator</b> .....	Mr. Todd Salls
<b>Data Coordinator</b> .....	Mr. Michael Wurster
<b>Food Services Manager</b> .....	Mrs. Kathleen Smith
<b>Public Information Specialist</b> .....	Mr. Paul Griser
<b>School Security Guard</b> .....	Mr. Stephen Landers

## TRANSPORTATION:

**Transportation Supervisor:**  
Mrs. Andrea Lang

**Mechanics:**  
Mr. Carl Vernon  
Mr. Dave Church

## BUILDINGS & GROUNDS:

<b>Head of Building Maintenance:</b>
Mr. Jeff Weaver
<b>Bldg. Maintenance Mechanic:</b>
Mr. Dan Weir
<b>Bldg. Maintenance Person:</b>
Mr. Robert Ballweber
<b>Bldg. Maintenance Helper:</b>
William Anderson
<b>Groundskeeper/Maintenance:</b>
Mr. John Kuhlmann
<b>Custodians:</b>
Mr. Joseph Hiron
Mr. Dan Leary
Mr. Matt McElwain
<b>Custodial Workers:</b>
Mr. Rich Salato
Ms. Cara Dodge
Mr. Dylan Willis
<b>Cleaners:</b>
Mrs. Ann Marie Jenkin
Ms. Deanne Rathbun

## BUS DRIVERS:

Mr. Bill Ballweber  
Mr. Sean Crehan  
Ms. Kim Sheffield  
Mrs. Cindy Diab  
Ms. Melissa Henry  
Mrs. Virgie Hill  
Mrs. Mary Ellen Holtby  
Mr. Kirk Lang  
Mr. Rick Saxton  
Mr. Ralph Smith  
Mr. Glendon Walter  
Ms. Brandi Wilkes

*All dates and events are subject to change!*

# AUGUST 2022

All dates and events are subject to change!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sponsored by: <b>CL Cayuga Lake</b> <b>NB National Bank</b> <i>Customer focused. Community minded.</i>	1	2	3	4	5	6
	7	8 Board Meeting, 7PM	9	10	11	12
14	15 Booster Club Meeting, 7PM	16	17	18	19	20
21	22 Board Meeting, 7PM	23	24 MS Welcome Back & Locker Setup, 6PM	25 9th Grade Orientation, 6PM	26	27 SAT Exam, 8AM
28	29	30	31 Superintendent's Conference Day	<b>PRE-K &amp; K ENROLLMENT</b> If your child is eligible to attend pre-K (age 4 by Dec. 1) or kindergarten (age 5 by Dec. 1) in the 2020-21 school year, please let us know by calling (315) 889-4170.		

# BOARD OF EDUCATION:

## MEMBERS:

## TERM EXPIRES:

**Robin McKay, President** .....2025

rmckay@unionspringscsd.org

**Daniel Testa, Vice President** .....2023

datesta@unionspringscsd.org

**Jeffrey Culver** .....2024

jculver@unionspringscsd.org

**Ann Marie Daum** .....2023

amdaum@unionspringscsd.org

**Ross Lawton** .....2025

rolawton@unionspringscsd.org

**Michael Parker** .....2024

mparker@unionspringscsd.org

**Carol Quill** .....2024

caquill@unionspringscsd.org

**Barry Schwarting** .....2025

bschwarting@unionspringscsd.org

**Erin Tones** .....2023

etones@unionspringscsd.org



**FOLLOW US:**

**@UnionSpringsCSD**

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315-889-4101 | [www.unionspringscsd.org](http://www.unionspringscsd.org)

# EMERGENCY & SCHOOL CLOSING INFO:

Occasionally, the Superintendent may decide it is in the best interest of the health and safety of the students and faculty to either cancel/delay school or send students home early. This could be due to weather, but it could also be due to extraneous circumstances such as a water main break.

**Note: Please remember to keep up-to-date contact information on file so that you can be reached in case of an emergency.**

It is important to note that sometimes only one school may be affected by a cancellation, delay or early release, and emergency plans should be set in place for students (especially elementary students). Please instruct your children about what they need to do if school is canceled, delayed or dismissed early.

Emergency Bus Passes will be utilized for early dismissals to transport students to authorized sites. Only custodial parents or legal guardians can authorize changes in these transportation arrangements, so please maintain current information at your child's school.

In the event of an emergency closing during the school day, high school students will be bussed to their regular drop-off location unless a High School Emergency Closing form is completed and submitted to the high school office noting an alternative drop-off location.

**Note: Emergency provisions cannot depend upon older children who may remain in school.**

Notice of school cancellations and delays will be broadcast on local radio and television stations, sent out through SchoolMessenger, and posted on the district's website, [unionspringscsd.org](http://unionspringscsd.org).

To sign up for notifications through SchoolMessenger, simply text the word YES to 68453.

**Note: Text rates and data charges may apply. The district will not send more than three messages per month, unless weather conditions or emergency announcements are necessary. To opt-out at any time, text the word STOP to 68453.**

# EMERGENCY RELEASE DRILL:

The district's emergency plans include procedures for sheltering, early release, and evacuation of students. A district-wide Emergency Release Drill is scheduled as part of the disaster and civil defense plan required by all school districts. Parents should make sure their children know what to do during this drill and in all such emergencies.

**We ask that parents not change the emergency plans they have on file in school for this particular drill so that it will be a true test of the system.**


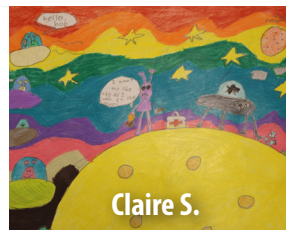
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# SEPTEMBER



# 2022

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Sponsored by:</p>  <p>Customer focused. Community minded.</p>	<p><b>BUS SAFETY REMINDER:</b> All traffic must stop for a school bus that has its red lights flashing, even while in school driveways. Please drive carefully!</p>			<p>1 Superintendent's Conference Day</p>	<p>2 SAT Registration Deadline</p>	<p>3</p>
4	<p>5 <b>NO SCHOOL</b> <i>Labor Day</i></p>	<p>6 <b>First Day of School!</b> Pre-K Preview Day</p>	7	8	9	10
11	<p>12 Board Meeting, 7PM</p>	<p>13 After Prom Meeting, 7PM</p>	<p>14 PTO Meeting, 5PM</p>	<p>15 Grades 1 &amp; 4 Parent Info Night, 6:30PM Beginning Band Instrument Info Night, 6PM</p>	16	17
18	19	20	21	22	23	24
<b>HOMECOMING WEEK</b>						
	<p>Booster Club Meeting, 7PM</p>	<p>Grades K &amp; 3 Parent Info Night, 6:30PM</p>		<p>Grades 2 &amp; 5 Parent Info Night, 6:30PM</p>	<p>HS MMP 1</p>	<p>Homecoming Dance</p>
25	<p>26 Board Meeting, 7PM</p>	<p>27 MS/HS Pictures</p>	28	<p>29 MS/HS Open House, 6-8PM</p>	30	 <p>Claire S.</p>

## HIGH SCHOOL STAFF:

Principal: ..... Mr. Jason Dentel  
 Secretary: ..... Mrs. Wrenaye Matzen  
 College & Career Counselor: ..... Mrs. Nina Darnell  
 School Counselor: ..... Ms. Julia Cole  
 Psychologists: ..... Dr. Melinda Pritt-Smith  
 ..... Mr. Daniel Smith  
 School Nurse: ..... Ms. Althea Suslik  
 ..... Ms. Kate Collier  
 Attendance Clerk: ..... Mrs. Sue Sciortino  
 Cafeteria: ..... Mrs. Mary Lepianka  
 ..... Mrs. Jennifer Middleton  
 ..... Mrs. Kathy Smith  
 ..... Ms. Lisa Sharp  
 ..... Mrs. Paulette Woodruff  
 Art Teachers: ..... Mr. Jason Charles  
 ..... Mrs. Lindsay Spaziani-Gaal  
 ELA Teachers: ..... Mr. Nicholas Bessette  
 ..... Mr. Mitchell Fabian  
 ..... Mr. John Malboeuf  
 ESOL Teacher: ..... Mrs. Chelsea Ryan  
 Foreign Lang. Teachers: ..... Mrs. Kathleen Horbal  
 Library Media Specialist: ..... Mrs. Stephanie Berry  
 Math Teachers: ..... Mrs. Rachael Hoadley  
 ..... Mr. Eric Marlowe  
 ..... Mr. Brian Stone  
 Music Teachers: ..... Mr. Stephen Persad  
 ..... Mr. David Scheiber

Health/PE Teachers: ..... Mrs. Amy Brunelle  
 ..... Mr. Tim Darnell  
 ..... Mr. Kyle Lumpkin  
 ..... Mr. Charles Marsden  
 Science Teachers: ..... Mr. James Bona  
 ..... Ms. Sarah Dibble  
 ..... Mrs. Roberta Palmiotto  
 ..... Mr. Matthew Wasilawski  
 Social Studies Teachers: ..... Mrs. Heather Doyle  
 ..... Mr. Matthew Gonio  
 ..... Ms. Megan Kowalski  
 ..... Mrs. Megan Kruger  
 Special Education Teachers: ..... Mrs. Kathy Aguilar  
 ..... Mrs. Stacey Hearn  
 Technology Teachers: ..... Mr. Joseph Palmiotto  
 Teacher Assistants: ..... Ms. Dawn Landers  
 ..... Ms. Melissa Morrissey  
 ..... Ms. Nube Staehr

## BOCES STAFF:

Principal ..... Danielle O'Brien  
 Psychologist ..... Patricia Cahalan  
 Teacher ..... Kim Sochan  
 Teacher ..... Linda Balk  
 Teacher Assistant ..... Melissa Roberts  
 Teacher Assistant ..... Carrie Hanno  
 Program Aide ..... Paulette Jones  
 Program Aide ..... Bill Colvin  
 Program Aide ..... Juli Drake  
 Program Aide ..... Nancy Stoneburg  
 Program Aide ..... Sue Murray  
 Program Aide ..... John Kensinger

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*"My mission in life is not merely to survive, but to thrive; and to do so with some passion, some compassion, some humor, and some style."*

**Maya Angelou**



# OCTOBER 2022

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Sponsored by:</p>  <p>Customer focused. Community minded.</p>	<p><b>REPORT CARDS:</b> Report cards are sent home after each marking period. Marking periods for each school vary.</p>	 <p>Aurora T.</p>				<p>1 SAT Exam, 8AM</p>
2	3	4	<p>5 PTO Meeting, 5PM</p>	6	<p>7 SAT Registration Deadline Early Release Drill MS MMP 1</p>	8
9	<p>10 <b>NO SCHOOL</b> <i>Columbus Day; Indigenous Peoples' Day</i></p>	<p>11 Board Meeting, 7PM After Prom Meeting, 7PM</p>	<p>12 PSAT/NMSQT, 8AM</p>	13	<p>14 HS MP 1</p>	15
16	<p>17 Booster Club Meeting, 7PM</p>	18	<p>19 Sports Physicals</p>	<p>20 AJ Smith Picture Day NJHS Inductions, 6:30PM College Night @ Aubun HS</p>	21	22
23	<p>24 Board Meeting, 7PM</p> <p>Halloween</p>	<p>25 MS/HS Yearbook Retakes</p>	<p>26 NHS Inductions, 6:30PM</p>	27	28	29
30	<p>31 AJ Smith Halloween Parade</p>					

## MIDDLE SCHOOL STAFF:

Principal: ..... Ms. Nora Haldeman  
 Secretary: ..... Mrs. Carly Allen  
 School Counselor: ..... Ms. Julie DeWolf  
 Psychologists: ..... Dr. Melinda Pritt-Smith  
 ..... Mr. Daniel Smith  
 School Nurse: ..... Ms. Althea Suslik  
 ..... Ms. Kate Collier  
 Attendance Clerk: ..... Mrs. Sue Sciortino  
 Cafeteria: ..... Mrs. Mary Lepianka  
 ..... Mrs. Jennifer Middleton  
 ..... Mrs. Kathy Smith  
 ..... Ms. Lisa Sharp  
 ..... Mrs. Paulette Woodruff  
 Art Teacher: ..... Mr. Jason Charles  
 ..... Mrs. Lindsay Spaziani-Gaal  
 ELA Teachers: ..... Ms. Holly Coppola  
 ..... Mrs. Janet Murphy  
 ..... Mrs. Kaitlin Stone  
 ESOL Teacher: ..... Mrs. Chelsea Ryan  
 Family & Consumer Science (FACS) Teacher:  
 ..... Mr. Kyle Lumpkin  
 ..... Mrs. Lindsey Spaziani  
 Foreign Language Teachers: ..... Ms. Tonya Acome  
 ..... Mrs. Alanna Matson  
 Health Teacher: ..... Mr. Charles Marsden  
 Library Media Specialist: ..... Mrs. Stephanie Berry  
 Math Teachers: ..... Ms. Mary Clarisse  
 ..... Mrs. Heather Wiedor  
 ..... Mrs. Tracy Dunn

Music Teachers: ..... Mr. Stephen Persad  
 ..... Mr. David Scheiber  
 Physical Education Teachers: ..... Mrs. Amy Brunelle  
 ..... Mr. Kyle Lumpkin  
 Science Teachers: ..... Mr. Robert Kime  
 ..... Mrs. Roberta Palmiotto  
 Social Studies Teachers: ..... Ms. Megan Kruger  
 ..... Mrs. Lindsay Janssen  
 Special Education Teachers: ..... Ms. Lindsey Clark  
 ..... Mrs. Mandy Gonio  
 ..... Mrs. Heather Wiedor  
 Technology Teachers: ..... Mr. Joseph Palmiotto  
 Teacher Assistants: ..... Mrs. Gretchen Weir  
 ..... Mr. Scott Zippel

## BOCES STAFF:

Principal ..... Danielle O'Brien  
 Psychologist ..... Patricia Cahalan  
 8:1:1 Teacher ..... Kim Sochan  
 12:1:1 Teacher ..... Jaclin Clark  
 Teacher Assistant ..... Melissa Roberts  
 Teacher Assistant ..... Joanne Oliver  
 Program Aide ..... Paulette Jones  
 Program Aide ..... Bill Colvin  
 Program Aide ..... Juli Drake  
 Program Aide ..... Amalia Richards  
 Program Aide ..... Amy Katura  
 Program Aide ..... Lisa Townsend

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*"We are part of this universe; we are in this universe, but perhaps more important than both of those facts, is that the universe is in us."*



**Neil deGrasse Tyson**



# NOVEMBER



# 2022

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sponsored by: <b>CL Cayuga Lake</b> <b>NB National Bank</b> <i>Customer focused. Community minded.</i>	 Penny T.	1	2 Fall Varsity Sports Awards, 6-8PM PTO Meeting, 5PM	3 SAT Registration Deadline	4	5
		<b>JR. HIGH AREA ALL-STATE</b>		HS MMP 2	SAT Exam, 8AM	
6 Daylight Savings Fall Behind	7	8 After Prom Meeting, 7PM	9	10 MS Musical Dress Rehearsal 9:30-10:45AM	11 <b>NO SCHOOL</b> <b>Veteran's Day</b> AJ MP 1 MS MP 1	12 MS Musical, 7PM
13 MS Musical, 2PM	14 Board Meeting, 7PM	15	16	17	18	19
					<b>FALL ALL-COUNTY HS CHORUS/MS BAND @ SOUTHERN CAYUGA</b>	
					<b>HS Talent Show</b>	
20	21 Booster Club Meeting, 7PM <b>No School - Parent/ Teacher Conferences</b>	22	23	24	25	26
<b>NO SCHOOL - THANKSGIVING BREAK</b>						
					<b>Thanksgiving Day</b>	
27	28 Board Meeting, 7PM	29	30	<b>SNOW DAYS:</b> The superintendent takes many factors into consideration before deciding to delay or close school due to snow.		



## A.J. SMITH ELEMENTARY SCHOOL STAFF:

Principal of Special Program: ..... Mrs. Sheila LaDouce  
 Secretary: ..... Mrs. Penny Ross  
 School Counselors: ..... Mrs. Laura Wittchen  
 ..... Ms. Lisa Szewczyk  
 Nurse/Attendance: ..... Mrs. Jane Bacon  
 ..... Ms. Kate Collier  
 Psychologists/ CSE Chairperson: ..... Dr. Melinda Pritt-Smith  
 Secretary of Special Education: ..... Mrs. Patricia Bennett  
 Library Media Specialist: ..... Mrs. Lori Willey LoMascolo  
 Speech Therapist: ..... Mrs. Amy Gilmore  
 Cafeteria Staff: ..... Mrs. Pansy Kennedy  
 ..... Ms. Connie Wilde  
 Pre-K Teachers: ..... Ms. Kristin Berry  
 ..... Mrs. Lori DeGraw  
 Kindergarten Teachers: ..... Mrs. Rebecca Karcz  
 ..... Ms. Morgan Cruz  
 ..... Mrs. Christina Wilde-Akins  
 First Grade Teachers: ..... Mrs. Christine Bona  
 ..... Ms. Gretchen Gilmore  
 ..... Mrs. Sarah Valentino  
 Second Grade Teachers: ..... Mrs. Jennifer Gordon  
 ..... Mrs. Christine Neilson  
 ..... Mrs. Jennifer Smith  
 Third Grade Teachers: ..... Mrs. Chelsea Gebel  
 ..... Mrs. Tara Hand  
 ..... Mrs. Renee Munn  
 Fourth Grade Teachers: ..... Mr. Aaron Fikes  
 ..... Ms. Sara Mendillo  
 ..... Mrs. Sarah Mull  
 Fifth Grade Teachers: ..... Ms. Mary Jo Keba  
 ..... Ms. Elizabeth Reed  
 ..... Ms. Madeline Walter

Reading Teachers: ..... Mrs. Michelle Persad  
 ..... Mr. Shawn Schmitt  
 ..... Ms. Grace Weaver  
 Art Teacher: ..... Mr. Adam Presutti  
 ESOL Teacher: ..... Mrs. Chelsea Ryan  
 Music Teacher: ..... Ms. Jennifer Hysick  
 ..... Mr. Alec Targett  
 Physical Education Teachers: ..... Mr. Timothy Darnell  
 ..... Mr. Mark Gaffney  
 Special Education Teachers: ..... Mrs. Misty Marcuccilli  
 ..... Ms. Katie Dennis  
 ..... Ms. Christina Lashway  
 Attendance Teacher: ..... Ms. Venecia DeRoose  
 Teacher Assistants: ..... Mrs. Alleyne Clark  
 ..... Ms. Betsy DeGroff  
 ..... Mrs. Leila Dennis  
 ..... Mrs. Jessica Jackson  
 ..... Ms. Tammy DiSanto  
 ..... Ms. Mandy Foster  
 ..... Mrs. Lisa Winters  
 Teacher Aides: ..... Mrs. Jamie Franklin  
 ..... Mr. Dustin Jones  
 ..... Mrs. Tina Hoskins

*" We keep moving forward,  
 opening new doors, and  
 doing new things, because  
 we're curious and  
 curiosity keeps leading us  
 down new paths."*

**Walt Disney**



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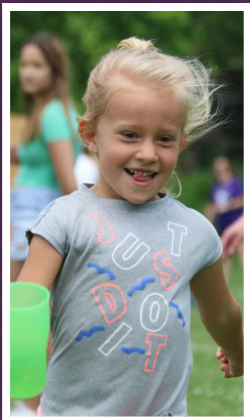
# DECEMBER



# 2022

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sponsored by: <b>CL Cayuga Lake</b> <b>NB National Bank</b> <i>Customer focused. Community minded.</i>	<b>NO SMOKING:</b> In accordance with federal law, the use of tobacco products is not allowed on school grounds at any time by anyone.	 Nai'lah G.	*AJ Smith Holiday Concerts will take place in the MS/HS Auditorium	1 AJ Smith Picture Retakes	2 HS MP 2	3 SAT Exam, 8AM
				NYSSMA WINTER CONFERENCE		
4 NYSSMA Winter Conference	5	6	7 PTO Meeting, 5PM	8 AJ Smith Holiday Concert (K&1), 7PM	9	10
11	12 Board Meeting, 7PM	13 AJ Smith Holiday Concert (2&3), 7PM After Prom Meeting, 7PM	14	15 MS/HS Holiday Band Concert, 7PM	16 MS MMP 2	17
18	19 Booster Club Meeting, 7PM MS/HS Holiday Chorus Concert, 7PM Hanukkah Begins	20 Senior Citizen Holiday Luncheon	21 Sports Physicals	22	23	24
25	26	27	28	29	30	31
Christmas Day	NO SCHOOL - HOLIDAY RECESS					New Year's Eve
	Kwanzaa Begins					



## ATTENDANCE:

Regular attendance at school is extremely important to a child's educational progress. Punctuality is another good habit that is necessary. We urge parents to help their children develop these good habits by sending them to school on time and by keeping them home only when illness or a serious emergency arises.

**The only legal excuses for absences or tardiness allowed under the NYS Education Law are:**

- Sickness
- Sickness or death in family (3 days max.)
- Doctor appointments
- Impassable roads or weather making travel unsafe
- Religious observances
- College visits
- Approved school-supervised trips
- Required presence in court

### PARENTS:

Please contact the appropriate attendance personnel if your child will be absent or late to school.

Absence or tardiness for any other reason is considered illegal and will be entered on the student's permanent record. Each student who has been absent must bring a written excuse (including student's first and last name, date of absence, reason for absence, and parent/guardian's signature) on the day of his/her return to school.

## REGULAR START & DISMISSAL TIMES:

A.J. Smith Elementary School

Start: 8:45 a.m. | Dismissal: 3:30 p.m.

**Please do not drop children off before 8:45 a.m., as there is NO supervision.**

Middle/High School

Start: 7:30 a.m. (MS) | Dismissal: 2:00 p.m.

Start: 7:30 a.m. (HS) | Dismissal: 2:00 p.m.

## RELEASE OF STUDENTS / VISITORS:

For your child's protection, release of students and/or contact with students will only be authorized through the main office of each school. In addition, any visitors must first stop at A.J. Smith Elementary's main office or at the information booth at the MS/HS to sign in and receive a visitor's pass. Please remember to sign out at the same spot when leaving, and use only the main entrance of the building when entering and exiting.

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# JANUARY 2023

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 New Year's Day	2	3	4	5	6 HS MMP 3	7
8	9 Board Meeting, 7PM	10 After Prom Meeting, 7PM	11	12 4 & 5 Winter Concert, 7PM	13	14
15	16 <b>NO SCHOOL</b> <i>Martin Luther King Jr. Day</i>	17	18	19	20	21
22	23 Board Meeting, 7PM	24	25	26	27 MS MP 2	28
NYS REGENTS EXAMS - MIDDLE & HIGH SCHOOL MID-TERMS						
29	30	31	<b>TESTING TIPS:</b>			
Sponsored by: <b>CL Cayuga Lake</b> <b>NB National Bank</b> <i>Customer focused. Community minded.</i>			Get a good night's rest the night before the exam.	Eat a balanced breakfast the morning of the exam.	Listen to testing instructions carefully.	Relax, and take your time!

# UNION SPRINGS BOOSTER CLUB:

Booster Club is comprised of parents who wish to support the MS/HS music, art, academic, and athletic programs. Meetings are usually the third Monday of every month unless it falls on a holiday or school break, and then the meeting will be the following Monday. Please see the calendar for specific dates. All middle and high school parents are encouraged to participate.

Please feel free to contact the Booster Club with questions, ideas, or to volunteer.  
Email [usboosterclub@gmail.com](mailto:usboosterclub@gmail.com).

**President:** Dee Gilbert

**Secretary:** Amy Park

**Treasurer:** Nancy Walter

## ELEMENTARY PTO:

### *What is its purpose?*

The purpose of PTO is to promote the best possible education for every child in our elementary school through a cooperative effort of parents and teachers. All parents of children in Grades Pre-K-5 are considered to be members.

### *What has the PTO done?*

The PTO has raised proceeds through various fundraising activities to provide items for our elementary children that aren't always included in the budget. The PTO also assists in assembly programs, family activity nights, and end of the year staff appreciation events.

### *Why should you be involved?*

The benefits of participation include the opportunity to support your child's educational programs, a chance to meet new people, sympathetic "ears" in the form of other parents, and a deeper understanding of the quality of our schools. To become involved, contact the main office at A.J. Smith Elementary, email [unionspringspto@gmail.com](mailto:unionspringspto@gmail.com), or just come to a meeting.

### *When are the meetings?*

The PTO meetings are at A.J. Smith Elementary and are usually the first Wednesday of the month. Please see the calendar on the website for specific dates and times.

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# FEBRUARY 2023

All dates and events are subject to change!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Sponsored by: <b>CL Cayuga Lake</b> <b>NB National Bank</b> <i>Customer focused. Community minded.</i>			1 PTO Meeting, 5PM	2	3 SR. HIGH AREA ALL-STATE AT ITHACA COLLEGE HS MP 3	4	
	5	6	7	8	9	10 SAT Registration Deadline MS Awards Assembly	
	12	13 Board Meeting, 7PM CCMEA Scholarship Auditions	14 After Prom Meeting, 7PM	15	16	17 HS MMP 4 Local Scholarship Applications Available in Xello	18
19	20 Presidents' Day	21	22	23	24	25	
NO SCHOOL - MID-WINTER BREAK							
26	27 Board Meeting, 7PM	28	<b>FIRE LANES:</b> The bus loops at each school are fire lanes. Please do not park in a bus loop at any time during the school day or during evening activities, and use the parking lots to avoid being towed. <i>Thank you for your cooperation!</i>			 Olivia G.	

# HEALTH SERVICES:

Health services are provided for all students consistent with state and federal law. The school's nurse is responsible for the school's health program. A health record is maintained on each student that includes a medical history and information on height, weight, vision, hearing, color perception, and scoliosis screenings performed throughout the child's elementary, middle, and high school years. Parents are notified if a child fails to pass any screening test, and recommendations are made for further medical evaluations. Special health problems are followed as needed.

If you have any questions regarding a health problem with your child, please contact the nurse in your child's school. It is important to keep the nurse informed of any changes in your child's health status (surgeries, injuries/fractures, changes in medications, immunizations, allergies, etc.) to assist in continuity of care.

*Please keep a current phone number in your child's health office where you can be reached in the event of an emergency.*

## SCHOOL MEDICATION POLICY:

If you wish to have your child receive medication during school hours, the following policy according to the NYS Education Law must be followed:

- Medication (prescriptions or over-the-counter) can be given in school ONLY with a written doctor's order. This order must include the student's full name, name of medication, dosage, time, and dates to be given. The label on the medication bottle is NOT suggestive.
- Medication MUST be in its original container and be accompanied by the doctor's order and parent's signature before it will be given at school. Medicine arriving to school in unmarked containers, baggies, etc. cannot be given.
- All the medication is to be kept in the school health office throughout the time it is to be administered. Medication must be delivered to the school by a responsible adult.
- Students are NOT permitted to carry any medications with them or store them in a locker or classroom.

Completion of the appropriate form\*, including a doctor and parent/guardian's signature, will fulfill the above requirements and ensure that your child will be able to receive the stated medication at school once it has been delivered by an adult. School nurses cannot administer ANY medication without a physician's order and written permission from a parent. This includes: Tylenol, Advil, allergy and cold medications, cough drops, etc. Please contact the school nurse in your child's building if you have any questions or concerns.

*\*Copies of the Authorization for Administration of Medication forms are available in school health offices and on the Nurse's Office page on your child's school website.*

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## PHYSICALS:

**NYS mandates that all students in Grades K, 2, 4, 7, and 10, as well as all new entrants into the district receive a physical examination. Students involved in sports are also required to have physicals within the previous 12 months. If a student has a sports physical during the year in which a specific grade level physical is required, the sports physical will be sufficient for both requirements. Our school physician does offer school physicals for the grades listed above and for sports at no charge to parents. However, it is recommended that your child receives a physical by their own primary care physician, as he/she knows your child best.**

## MENINGOCOCCAL VACCINE:

**All students entering Grades 7 and 12 must have the meningococcal vaccine. Without it, they cannot start school.**





# MARCH 2023

All dates and events are subject to change!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sponsored by: <b>CL Cayuga Lake</b> <b>NB National Bank</b> <i>Customer focused. Community minded.</i>	<b>FITNESS CENTER:</b> Consider joining our fitness center! To download a membership application, visit the athletics page of our website.		1 PTO Meeting, 5PM	2	3 AJ MP 2 MS MMP 3	4
		5	6	7	8 Sports Physicals Winter Sports Awards, 6-8PM	9
12 Daylight Savings Spring Ahead	13 Board Meeting, 7PM	14 After Prom Meeting, 7PM	15	16 17 18 HS MUSICAL - 7PM THURSDAY/FRIDAY & 2PM SATURDAY		
				19	20 Booster Club Meeting, 7PM	21
26	27 Board Meeting, 7PM	28	29	30	31	 Hayden D.



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## FOOD SERVICES:

Union Springs schools are committed to offering well-balanced, nourishing meals every day at a minimal cost. We will continue to provide breakfast and lunch in all of our instructional buildings. Menus are planned based on nutritional guidelines, what kids like, and cost. We try very hard to limit fat and salt content within our meals, and our menus are audited for their nutritional value. If you have any questions, concerns, or suggestions regarding our services, or if your child has a food allergy, please contact our Food Services Manager, Kathy Smith, at (315) 889-4120.



Menus are available at the schools and on the Food Services page of our website, [www.unionspringscsd.org](http://www.unionspringscsd.org).



*All dates and events are subject to change*

# APRIL 2023

All dates and events are subject to change!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Sponsored by:  Customer focused. Community minded.	<b>VOLUNTEERS:</b> All volunteers must be approved by the Union Springs Board of Education on an annual basis. If you are interested in volunteering, please contact your child's school.			 Cooper W.		1	
	2	3	4		5	6	7
	NO SCHOOL - SPRING RECESS						
			PTO Meeting, 5PM		SAT Registration Deadline		
9	10	11	12	13	14	15	
Easter Sunday	Board Meeting, 7PM	After Prom Meeting, 7PM			SPRING ALL-COUNTY HS BAND/MS CHORUS		
					HS MMP 5 MS MP 3		
16	17	18	19	20	21	22	
	Booster Club Meeting, 7PM		NYS 3-8 ELA ASSESSMENT			Earth Day	
23	24	25	26	27	28	29	
		SAT School Day, 8AM	Board Meeting & BOCES Budget Vote, 7PM				
30							



## DRUG & ALCOHOL POLICY:

A student apprehended or guilty of possession, use, being under the influence of, or buying or selling drugs or alcohol on school grounds (including parked cars), on school buses, and at school-sponsored events will be subject to school disciplinary action.

Offense - Parents/guardians notified, five day out-of-school suspension, recommended CHAD referral, and Superintendent's Hearing.

Random drug searches will be conducted by county and state drug dog officials throughout the school year. All incidents will be reported to the NYS Police or Cayuga County Sheriff's Department.

*More information is detailed in the athletic and extra-curricular Code of Conduct in the Union Springs Middle and High School handbooks.*

## DRUG-FREE SCHOOL ZONES:

In addition to school penalties for involvement with drugs or alcohol, all schools in the Union Springs Central School District have legally been declared Drug-Free School Zones. This includes the real property boundary of all schools together with 1000 feet beyond these boundaries. Increased criminal penalties for actual or threatened sale of controlled substances within these zones are mandated by law (New York State Law Chapter 280 Section 220.44 of the laws of 1986).

## SCHOOL BUDGET VOTE:

Each year the Board of Education must go to the registered district voters to seek approval of the school budget. Preparing the budget is a year-long process. The board makes every effort to explore all possible sources of income and to guide the expenditure of funds so as to achieve the greatest educational returns for our children. The board greatly appreciates the interest, which is evident by good voter turnout in our school district.

The responsibility to vote is an important one as Thomas Jefferson, John Quincy Adams, and Rutherford B. Hayes were all elected to office by one vote each. California, Washington, Idaho, Texas, and Oregon gained statehood by one vote each. Our own budget vote ended in a 500/500 tie in 1997.

Your vote does make a difference. Are you registered? Do you vote? Please contact the Superintendent's office at (315) 889-4100 for voting information.

*All dates and events are subject to change*

# MAY 2023

All dates and events are subject to change!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sponsored by: <b>CL Cayuga Lake NB National Bank</b> <i>Customer focused. Community minded.</i>	1 AP US Government & Politics Exam	2	3 NYS 3-8 MATH ASSESSMENT	4 SAT Deadline	5 HS MP 5	6
			NYSSMA Solo Festival @ Auburn High School PTO Meeting, 5PM			
7	8 Budget Hearing/ Board Meeting 6PM	9 After Prom Meeting, 7PM	10 Sports Physicals	11 Curriculum/Concert Night (Grades K & 1), 6:30PM AP World History: Modern Exam	12	13 Athletic Hall of Fame Induction Ceremony
14 Mother's Day	15 Booster Club Meeting, 7PM	16 Budget Vote Curriculum/Concert Night (Grades 2 & 3), 6:30PM	17	18	19 MS MMP 4	20 Junior Prom
21	22 Board Meeting, 7PM	23	24	25 COSBA Dinner	26 HS MMP 6	27
28	29 NO SCHOOL Memorial Day	30	31 HS Academic Awards	<b>USCSD GRADS IN THE MILITARY:</b> To be included in the district's Military Bulletin Board, submit a 5"x7" photo, your name, year graduated, and branch of service to Mrs. Sciortino at the high school.		



## COMMUNITY USE OF SCHOOL FACILITIES:

Community groups are encouraged to use our school facilities. Groups wishing to do so must secure written permission from the building principal, or for gym space, the Athletic Coordinator. School functions take precedence over all activities by non-school groups.

School facilities may be used between the hours of 6:30 a.m. and 10:00 p.m. except during the hours when school is in session. This includes the outdoor basketball courts and playgrounds. Please note that skateboarding is NOT allowed on school grounds at any time.

A "carry in, carry out" policy requires that individuals and groups remove all trash from school premises when leaving. Only leashed dogs are permitted on school property, and owners are responsible for cleaning up after their pets.

## SCHOOL INSURANCE:

The school district carries a blanket insurance package that provides only secondary insurance coverage for students. Your own family insurance must provide the primary coverage. The district policy thus provides limited coverage of expenses not covered by the family's medical insurance. The district does not self-insure or pick up costs not covered by the insurance plans.

## GUN-FREE SCHOOL ZONE:

All schools within the Union Springs Central School District are gun-free school zones. All persons are prohibited from possessing any firearms as defined by federal law on school grounds.

*All dates and events are subject to change*

## 2022-2023 DISTRICT CALENDAR:

Student artwork from the 2021-22 school year is displayed throughout this year's district calendar. There is a lot of talent in the district, and you will see several award-winning pieces showcased throughout this publication!



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# JUNE 2023

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Sponsored by:</p>  <p>Customer focused. Community minded.</p>	 <p>Sam B.</p>	<p>*AJ Smith Concerts in June will take place at AJ Smith Elementary</p>		<p>1 MS/HS Spring Band Concert, 7PM</p>	<p>2 AJ Smith MP 3</p>	<p>3 SAT Exam, 8AM CCMEA Solo Festival @ Weedsport HS</p>
4	5	6	7	8	9	10
MIDDLE SCHOOL & HIGH SCHOOL FINAL EXAMS						
		Scholarship Dinner	PTO Meeting, 5PM	Curriculum & Concert Night (4th Grade), 6:30PM BOCES Graduation		
11	12	13	14	15	16	17
MIDDLE SCHOOL & HIGH SCHOOL FINAL EXAMS						
	Board Meeting, 7PM		NYS REGENTS EXAMS			
			Spring Sports Awards, 6PM		Elementary Report Cards HS MP 6	
18	19	20	21	22	23	24
Father's Day	<p><b>NO SCHOOL</b> <i>Juneteenth</i></p>	NYS REGENTS EXAMS			Regents Rating Day MS MP 4	
		MS 2nd Semester Awards				
25	26	27	28	29	30	31
Graduation, 2PM						

# IF YOU HAVE A PROBLEM, PLEASE TRY TO RESOLVE IT THROUGH REGULAR CHANNELS

When you have a question or problem, we believe it is important for you to contact the person who is responsible for the area of school operation involved. We ask you to start with the individual who has the MOST INFORMATION about the problem or rumor at hand. If the issue is not resolved, move on to the next step. Please do not “jump over” people to bring it to a supervisory level or next level without a full sharing of information at the first level. The district has due process in place relative to each and every issue.

If you have any questions pertaining to the school district or about your child’s work, please do not hesitate to call. We encourage any and all questions from parents and residents concerning school matters.

*Please follow this step-by-step procedure in order to solve problems & answer questions.*

## **MEDICAL CONCERN**

- Step 1 - School Nurse in your child’s building
- Step 2 - Building Principal
- Step 3 - Superintendent

## **INSTRUCTIONAL CONCERN**

(Grades, Classroom Behavior, Etc.)

- Step 1 - Classroom Teacher
- Step 2 - Building Principal
- Step 3 - Superintendent

## **EXTRA-CURRICULAR ACTIVITY CONCERN**

- Step 1 - Activity Advisor
- Step 2 - Building Principal
- Step 3 - Superintendent

## **BUILDING REQUEST**

- Step 1 - Building Principal
- Step 2 - Asst. Supt. for Business
- Step 3 - Superintendent

## **BUDGET CONCERN**

- Step 1 - Building Principal
- Step 2 - Asst. Supt.
- Step 3 - Superintendent
- Step 4 - Board of Education

## **TRANSPORTATION CONCERN**

(Pick-Up, Route Problems, Etc.)

- Step 1 - Transportation Supervisor
- Step 2 - Asst. Supt. for Business
- Step 3 - Superintendent

(Such as Bus Behavior)

- Step 1 - Bus Driver
- Step 2 - Transportation Supervisor
- Step 3 - Building Principal
- Step 4 - Asst. Supt. for Business
- Step 5 - Superintendent

## **ATHLETIC CONCERN**

- Step 1 - Coach
- Step 2 - Athletic Coordinator
- Step 3 - Building Principal
- Step 4 - Superintendent

## **SPECIAL EDUCATION CONCERN/SPECIAL NEEDS**

- Step 1 - Classroom or Special Education Teacher
- Step 2 - Building Principal
- Step 3 - CSE Chairperson
- Step 4 - Special Education Administrator
- Step 5 - Superintendent

*All dates and events are subject to change*

## **BOARD OF EDUCATION:**

An appeal to the Board of Education may be sought on any issue after all the appropriate steps have been exhausted. It is the primary responsibility of the Board to set policy for the school district. The superintendent and administrative staff are legally empowered to administer the school district and put into operation the policies of the Board of Education.

## **COUNSELOR SERVICES:**

Counselor services are an indispensable part of the educational process, helping students participate effectively in school. Counselors help students achieve academically by providing guidance in personal, emotional, social, and behavioral areas. As a resource person to students, staff, and parents, the school counselor assists in making wise choices in light of current situations as well as in developing post-high school plans. Students and parents are encouraged to consult with their school counselor during the school year when the need arises. Conferences may be set up with counselors and/or teachers by contacting the individual school.



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# JULY 2023

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Sponsored by: <b>CL Cayuga Lake NB National Bank</b> <i>Customer focused. Community minded.</i></p>	 <p>Isabella S.</p>					1
2	3	4 Independence Day	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# USCS ALMA MATER:

*Near Cayuga's deep blue waters  
Stands the school we love so well  
With the green fields close beside her  
Trees and shrubs and hill and dell.  
USCS speed the echoes  
Ringing at the call.  
USCS Alma Mater,  
Loved the best of all.  
May our love for thee grow stronger  
As the years go speeding by.  
Be thy name remembered ever  
May thy glory never die.  
USCS speed the echoes  
Ringing at thy call.  
USCS Alma Mater,  
Loved the best of all.*

# UNION SPRINGS CSD MISSION STATEMENT:

The Union Springs Central School District is an organized body (composed of students, parents, staff, and community members) that nurtures all learning and recognizes individual differences in a challenging environment.

ALL MEMBERS positively and respectfully encourage one another to succeed, inspiring pride in accomplishments. With everyone ultimately responsible for his or her life-long learning and behavior, the pursuit of excellence is our mission.

## COMPACT FOR LEARNING SHARED DECISION MAKING:

In accordance with the Plan for Participation developed by the USCS District Planning Team, Site-Based Teams (SBT) and a District-Based Team (DBT) meet on a regular basis. All decisions are made by consensus, and all meetings are open to the public. For information regarding the meeting times and locations of the various teams, please contact Mike Wurster at (315) 889-4112.

There is a Site-Based Team for each of our educational sites: A.J. Smith Elementary School, Union Springs Middle School, and Union Springs High School. Each is composed of the principal at the site, 3-4 school staff members, and 2-4 parents/community members. Three students serve on the Middle School Site-Based Team and four students serve on the High School Site-Based Team. The Site-Based Teams deal with issues related to their particular sites.

The District-Based Team is composed of the Superintendent, the Special Education Administrator, a building principal, two teachers-at-large, three parents-at-large, two community members, two support staff, one high school student, and a representative from each of the Site-Based Teams. The District-Based Team works to promote and facilitate shared decision making within the district.

## AGE REQUIREMENTS FOR ATTENDING SCHOOL:

Children who turn five on or before December 1 are eligible to attend school beginning the preceding September.

Children who turn six on or before December 1 MUST attend school from the start of classes in September of that school year. Children who turn six years of age after December 1 MUST attend school the following September.

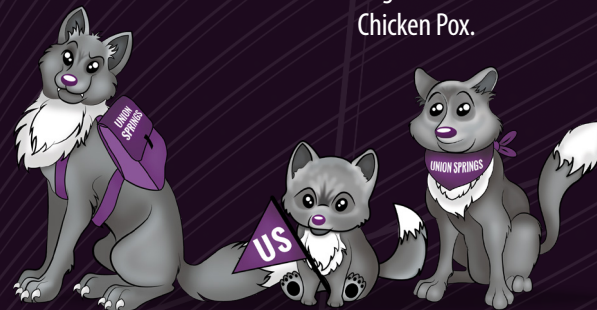
Children who turn 17 during the school year MUST remain in school until the end of that school year.

## UPDATING RECORDS:

Maintaining communication between significant family members and school staff can be an important basis for student success. Family relationships are occasionally changed due to adoption, divorce, sickness, death, etc. School offices must be provided with legal documents (current custody arrangements, orders of protection, etc.) in order to honor requests for limitations on communications with family members.

## TRANSFER STUDENTS:

Students transferring from other school districts are asked to provide copies of academic and health records from the school last attended. Students transferring in must have immunizations for Diphtheria, Pertussis, Polio, Mumps, Regular and German Measles (Rubella), Hepatitis B, and Chicken Pox.



*All dates and events are subject to change*

# NOTES





## FOLLOW US:

@UnionSpringsCSD  
@UnionSpringsHS  
@UnionSpringsMS  
@UnionSpringsAJ  
@USCSD\_Wolves



## Check out our new website!

[www.unionspringscsd.org](http://www.unionspringscsd.org)



## CONTACT US:

239 Cayuga Street  
Union Springs, NY 13160

Phone: (315) 889-4101  
Fax: (315) 889-4108



**UNION SPRINGS CENTRAL SCHOOL DISTRICT**  
239 Cayuga Street  
Union Springs, NY 13160

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